

## **Ireland Fellows Programme PhD Research Programme**

### **Eligible Costs under the Direct Research Expenses Allowance**

Eligible costs under the direct research expenses allowance are as follows:

- Only vouched expenses incurred in carrying out the research project during the period in Ireland as part of the Ireland Fellows Programme are permissible.
- These may include, but are not limited to:
  - equipment costs;
  - software and hardware critical for the proposed research
    - Excluding laptops unless required for high-performance computing (the *settling in allowance* can be used for the purchase of standard laptops);
    - Hardware must be purchased within 6 months of arriving in Ireland
  - pay-as-you-go access to national research infrastructures;
  - archival research costs;
  - reasonable transcription costs;
  - reasonable travel, subsistence, and conference costs
  - skills training directly related to the objective(s) of your research;
  - publishing and write-up costs;
  - reasonable travel and refreshment costs for subjects and volunteers in studies
- Living costs (e.g. rent) are not permissible.
- Awardees must adhere to institutional guidelines, including rules of procurement, in relation to eligible direct research expenses at all times.
- The host HEI must approve in writing all research costs before funding can be issued by the Ireland Fellows Programme. The HEI must be mindful of proper financial management and accountability for the use of public funds when approving vouched expenses.

Awardees should submit original receipts for eligible vouched expenses to ICOS, together with a letter or form on headed paper from their academic supervisor approving the costs.