

## **Ireland Fellows Programme – Vietnam Pilot PhD Research Programme**

### **Letter of Commitment completed by an academic supervisor within an Irish Higher Education Institution**

Minimum requirements:

- On headed paper or with stamp from the HEI.
- Up-to-date document, i.e., not dated prior to the call publication.
- Demonstration of willingness to actively support the PhD student with their research during their placement in the Irish organisation.
- Demonstration of willingness to work with the applicant's supervisory team in Vietnam to guide the research, and committing to agree and sign a Learning Agreement between the home and hosting HEI and the student.
- Overview of their position and role in their organisation

Non-binding example of template letter of commitment:

*I undersigned **[title, first name and surname]**, in my capacity as **[role in the organisation]** in **[name of the organisation]** commit to set up all necessary provisions to support **[named PhD student]** with their PhD project, should their PhD studentship placement be funded.*

*On behalf of **[name of the organisation]**, I also confirm that we will participate and contribute to the research, innovation and training activities as planned in this project; will work with **[named PhD student's]** supervisory team in Vietnam to guide the research; and will agree and sign a Learning Agreement with the home HEI and the student.*

*In particular, **[name of the organisation]** will be involved in **[free field for any additional information that the participating organisation wishes to indicate in order to describe its role and contribution to the project]**.*

*I hereby declare that I am entitled to commit into this process the entity I represent.*

*Name, Date, Signature*