



**Government
of Ireland**
International
Development
Programme

**Ireland Fellows Programme –
Vietnam Pilot PhD Research
Programme 2024/25**

Application Form

ONLY TYPED APPLICATIONS SUBMITTED BY EMAIL ARE ACCEPTABLE

The closing date for receipt of applications and accompanying documents is **16 February 2024**. Applications should be submitted by email to the Embassy of Ireland, Hanoi, at vietnamscholarship@dfanet.ie.

Have you included a scanned copy of the following documents with your application? Your application will not be valid unless copies of these documents are included.

- A form completed by the applicant's host institution, i.e. the Vice President/Dean of Research or their authorised nominee, confirming that the applicant is currently enrolled fulltime in year 1 or year 2 of a PhD programme at their institution (or in year 1, year 2 or year 3 in the case of PhD programmes that run for 5 years or more). This form also includes an endorsement of the application to study for one year in Ireland as part of their PhD programme, and to return to their own institution to complete their PhD.
- A Letter of Commitment completed by an academic supervisor within an Irish higher education institution endorsing the application and confirming that they are willing to actively support the applicant during their placement in their institution, and work with the applicant's supervisory team in Vietnam to guide the research.
- Forms completed by two academic referees – the referees should know the applicant sufficiently well to provide a reference. The signatory of either of the endorsement forms may not act as one of the applicant's referees.
- A copy of the identity page of the applicant's passport, or another form of certified official identification. *Successful applicants will be required to submit a certified copy of the identify page of their passport. If their existing passport expires before December 2025, they will be asked to provide a new passport.*
- A copy of the graduation certificate for each higher education qualification you have completed, including your Bachelor's level qualification and, if applicable, any postgraduate qualifications completed. Do not include copies of certificates from short programmes or for non-degree level programmes.
- A copy of the academic transcripts for each higher education qualification you have completed, including your Bachelor's level qualification and, if applicable, any postgraduate qualifications completed. Please also include the explanation of the grading system, where provided with your transcript or otherwise available.
- Evidence of meeting the English language requirements of the HEI to which the applicant is applying.

Application Summary

- I am a national of _____ and am resident in _____.
- I am currently enrolled fulltime in year _____ of a PhD programme at the following Higher Education Institution or research performing organisation in Vietnam: _____.
- I am in receipt of an agreement for a one-year placement as part of my PhD from the following partner Higher Education Institution in Ireland: _____.
- I do not already hold a qualification at PhD level.
- I am applying for a one-year placement at an HEI in Ireland commencing no sooner than August 2024, and am in a position to take up the Fellowship in the academic year 2024/2025 if successful.

A. Personal Information		
A1	Full name as it appears on your passport	
A2	Date of birth (day/month/year)	/ /
A3	Nationality	
A4	Country of residence	
A5	Gender	
A6	Passport details: if available	
	Country of issue	
	Date of expiry	/ /
	If you hold a passport for another country, or a diplomatic passport, please provide details	
A7	Contact details:	
	Main email address: <i>It is vital that we can communicate with you by email. Please provide the email address that you most regularly check. If this is a work address, please also provide your personal email address.</i>	
	Mailing Address: <i>If possible, please provide an address where registered post can be delivered to and signed for. (This is the address that will appear on your official scholarship award letter if you are successful.)</i>	
	Phone no. 1	
	Phone no. 2	
A8	Are you in receipt of any other funding to study at PhD level?	Yes <input type="checkbox"/> No <input type="checkbox"/>
	<i>If yes, please provide details</i>	
A9	Accessibility Requirements <i>The Government of Ireland supports equality of opportunity and welcomes diversity. It is important that you let us know if you have any accessibility requirements for completing your English language test, or for during your time in Ireland, should you be shortlisted. These may include for specific learning difficulties, hearing difficulties and visual difficulties, or medical conditions. Accommodations may include braille papers, a lip-reading version of the listening test, or enlarged print.</i>	
	Do you have any accessibility requirements?	Yes <input type="checkbox"/> No <input type="checkbox"/>

B Education and Research Achievements	
B1 PhD enrolment:	
Name of Higher Education Institution in Vietnam	
Faculty or Department	
Date of enrolment	
Name of Supervisor	
Email address of Supervisor	
Primary area of research	
Discipline	
Second categorisation (if interdisciplinary)	
What is the title of your PhD/your research topic?	

B2 Bachelor's level qualification:			
Qualification and name of degree <i>(e.g. B.Sc. Mathematics)</i>	University/College <i>Include location</i>	Dates <i>from/to</i>	Final overall grade. <i>Please also provide final GPA score and GPA scale if available.</i>
			Grade GPA score GPA Scale
B3 Master's level qualification:			
Qualification and name of degree <i>(e.g. B.Sc. Mathematics)</i>	University/College <i>Include location</i>	Dates <i>from/to</i>	Final overall grade. <i>Please also provide final GPA score and GPA scale if available.</i>
			Grade GPA score GPA Scale
B4 Other higher education qualifications:			
Qualification and name of degree <i>(e.g. Postgraduate Diploma in Accountancy)</i>	University/College/Institution <i>Include location</i>	Dates <i>from/to</i>	Final overall grade. <i>Please also provide final GPA score and GPA scale if available.</i>
			Grade GPA score GPA Scale
			Grade GPA score GPA Scale

B5 Research achievements

Please provide any additional information regarding your research achievements to date such as publications, research awards, creation of data sets and databases, conference papers, patents, and/or public broadcasts:
Max 300 words

C. Work Experience

Please provide details of any relevant work experience, including voluntary work and internships:

Name of organisation	Full address	Dates <i>Month/year from/to</i>	Position held; your roles and responsibilities.

D. Proposal to study for one year at a higher education institution in Ireland as part of your PhD programme	
Higher Education Institution in Ireland:	
Name of proposed partner HEI	
Department and School	
Name of proposed Supervisor	
D1 Please provide a lay abstract of your current research (no more than 300 words)	
D2 Proposed research in Ireland	
<p>Please provide details of how you will use your time in Ireland under the following five headings (<u>no more than 200 words each</u>). This should be agreed with both your Supervisor in your home institution and your proposed Supervisor in Ireland.</p>	
<ul style="list-style-type: none">• The aims and objectives of your research in Ireland, and how this will contribute directly to your PhD (<u>200 words</u>)• Research design and methodologies to be employed (<u>200 words</u>)• A schedule to include a time plan and milestones and deliverables for the year (<u>200 words</u>)• Expected outputs. These could include your plans for knowledge exchange of your research, such as publications, conference papers, poster presentations, reports and outreach activities (<u>200 words</u>)• The added value to a year spent at the proposed Higher Education Institution in Ireland as part of your PhD. This could include access to any facilities, infrastructure, training programmes, or other relevant supports. (<u>200 words</u>)	

E. Motivational Statement

The aims of the Ireland Fellows Programme Pilot PhD Research Programme are to nurture world-class future leaders; to develop in-country capacity to achieve national SDG goals; and to build positive relationships with Ireland.

Your response under the following five headings (no more than 200 words each) should explain your motivation for applying for this Fellowship:

- What are your key achievements and leadership roles, such as within the workplace; in volunteer work; within social activism; in community organisations; as class/work representative; or college roles? (200 words)
- How will your chosen research topic help you work towards achieving your country's national SDG goals? (200 words)
- How do you see your career developing and how would your proposed year of study in Ireland as part of your PhD help you to achieve your career goals? (200 words)
- What do you understand to be Ireland's international development priorities? What interests you about living and studying in Ireland? (200 words)
- How would you propose to develop personal and professional links while in Ireland and promote a positive relationship between your country and Ireland on your return home? (200 words)

Please note that points may be deducted from your application if you exceed the word allowance.

Motivational statement...

Does your proposed research deal with any of the following prohibited areas?

- Research activity aimed at human cloning for reproductive purposes
- Research activity intended to modify the genetics of human beings that could make such changes heritable (with the exception of research relating to cancer treatment of the gonads, which may be funded)
- Research activities to create human embryos solely for the purpose of research or for the purpose of stem cell procurement, including by means of somatic cell nuclear transfer

Yes

No

DECLARATION

When your application form is received, we create a record in your name, which contains much of the personal information you have supplied. This personal record is used solely in processing your candidature. Such information held is subject to the rights and obligations set out in the Data Protection Act 2018 and the General Data Protection Regulation (GDPR).

The Ireland Fellows Programme is fully funded by the Irish Government and is offered under the auspices of the Department of Foreign Affairs (DFA). It aligns with the Irish Government's commitment under Global Ireland and the national implementation plan for the Sustainable Development Goals (SDGs), Ireland's Policy for International Development, and Ireland's International Education Strategy.

The Department of Foreign Affairs (the Department) is committed to protecting your personal data and your privacy. This Data Privacy Notice lets you know how, and why, we use your personal information.

The Department has identified Article 6(1)(e) of the GDPR and Section 38(1)(b) of the Data Protection Act 2018 as lawful bases for processing your personal data. Section 38(1) provides that processing of personal data is lawful to the extent that it is necessary and proportionate for the administration of any non-statutory scheme, programme or funds where the legal basis is a function of a controller conferred by or under an enactment or the Constitution. In addition to the provisions of [Bunreacht na hÉireann/the Constitution of Ireland](#) and the International Treaties which guide Ireland's foreign policy work, the power to collect and process data, is bestowed to the Department by The Ministers & Secretaries Acts 1924 to 2017.

Information on your rights under the GDPR, including the contact details of the Department's Data Protection Officer, can be found here:

<https://www.dfa.ie/media/dfa/alldfawebsitemedia/aboutus/Data-Privacy-Notice.pdf>

The Department reserves the right to amend this privacy notice and an updated notice will be issued where required.

- I give permission for the information and documents I submit as part of my application to be shared with:
- (i) the managing agency for the programme;
 - (ii) the Irish Embassy
 - (iii) the Irish Department of Foreign Affairs
 - (iv) appropriate staff of my nominated Higher Education Institutions, as required, regarding any programme applications and place offers;
 - (v) any other individuals, companies and/or organisations as necessary to make arrangements related to my participation in the Fellowship Programme.

I understand the purpose for which Fellowships are awarded and the necessity to abide by the conditions specified.

If accepted for an Ireland Fellows Award I will undertake the necessary medical examinations and provide the required medical certificates.

I have read and understand the following:

We do not ask whether applicants have a criminal record at the application stage. However, applicants should note that a criminal record may be a reason for a refusal of a visa or for entry to Ireland. If an applicant has a query about this, they are advised to contact the Irish Embassy.

I certify that all the information I have given is true, complete and accurate to the best of my knowledge, and that my Motivational Statement is entirely my own original work.

Name:

Date: / / (Day/Month/Year)

- ✓ Have you double-checked and proofread **all** your answers?
- ✓ Are **all** your required documents ready to submit?